

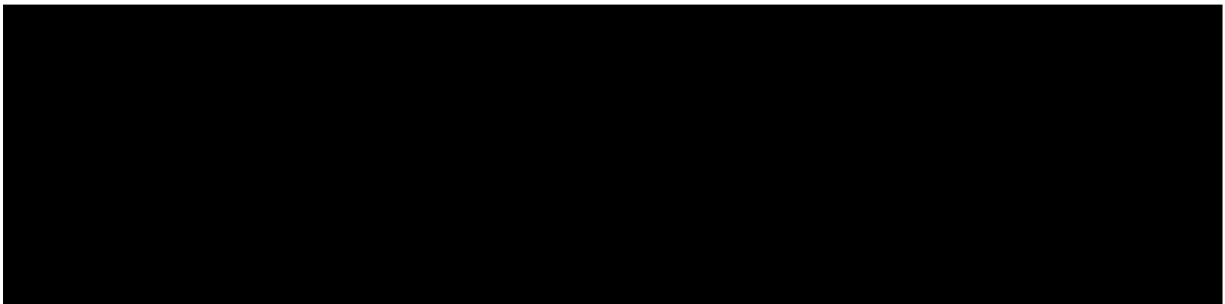
CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

16 September 1970

1. Present were:

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2. Items of interest at the DDP Staff Meeting:

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a. Pouching [redacted] described at the DDP Staff Meeting this morning the present pouch schedules and routes around the world. He will now describe in writing for each Division Chief the secure pouching facilities which are available. By secure we are referring to pouches that

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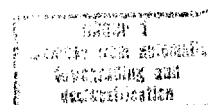


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commercial aircraft and as of now they are depending on increased security at airports to protect the aircraft from being hijacked. Mr. Karamessines gave instructions for each Division and Staff Chief personally to decide when a document must be pouched and whether it can be held, sometimes for up to a month, in order to be couriered [redacted] He left the way open for sending a pouch which must go on a commercial aircraft but he wants the Division or Staff Chief to determine that sending a document is absolutely essential. Mr. Karamessines emphasized that we must "custom tailor" our approach to pouching under the situation we have today.

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b. Increased Use of Electrical Communications A member of OC [redacted] was present at Mr. Karamessines' meeting and said that while there are posts undermanned because of BALPA and OPRED there are other posts where Commo can accept additional cable traffic and telepouches.



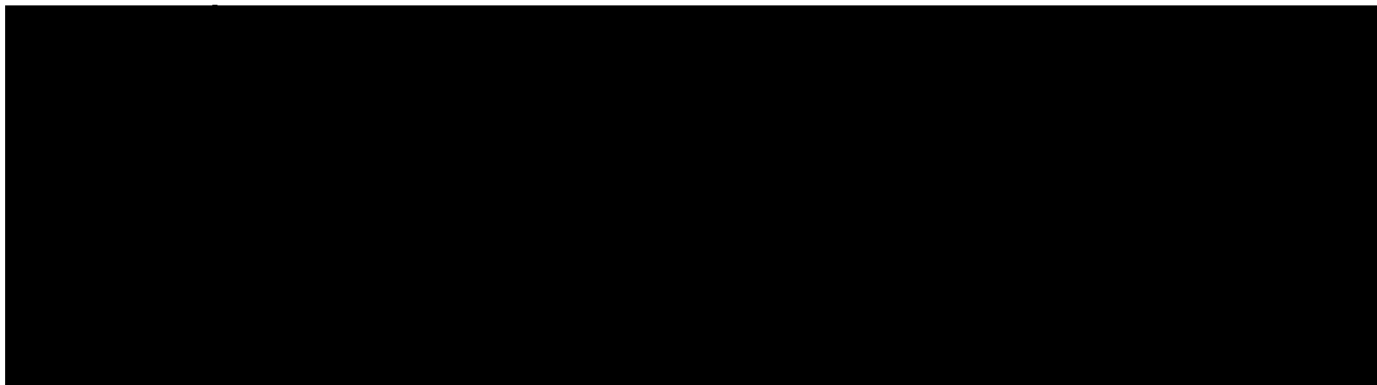
Commo will talk with each area Division Chief and explain post by post what is possible. It was pointed out that Commo sends at least 100 pouches a week itself containing keying material and that it is no great loss if a pouch of this type fails to arrive -- it would simply be duplicated. However posts will necessarily use more blank tapes and paper and this will present something of a Logistics problem.

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c. Items for Action by DDP Mr. Karamessines said that since he expects to be overly taxed during the next few weeks he would like each Division and Staff Chief to deal with [REDACTED] on all possible matters.

d. Travel of Personnel On Monday I gave each of you a note on how to obtain DDP approval for personnel movements. Mr. Karamessines added instructions to the effect that the justification memos he has been receiving lack some details which he needs; such as, mode of travel and the proposed routing and cover of the traveller and his documentation.

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f. [REDACTED] is back to work after a four-month absence and lost 25 pounds in the process. He mentioned that Mr. Kissinger has been photographed in the White House by CBS and that he will probably be on the CBS "60 Minutes" show two weeks from yesterday. CWT

3. No DDS Staff Meeting.
4. Other items of interest:

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a. Retirement Processing [REDACTED] Chief, Retirement Affairs Division/OP discussed present and proposed procedures of his division in an effort to streamline and make more effective the processing of retirement cases.

b. Expenses Due to Suspending PCS Movement We will have some people forced to go into temporary quarters because their PCS movement has been delayed. Please instruct them to acquire modest accommodations and keep a record of their expenses both for the accommodations and meals. We will probably have to adjust what is spent for meals but we plan to try reasonably to not have a person heavily out of pocket due to the emergency situation. You should not hesitate to make an advance to any person needing such during this temporary stand down.

c. Risk of Capture Briefing OTR is pulling together a new series of one-day briefings on risk of capture with emphasis on the experience gained to date in air highjackings. The briefings are scheduled to begin on 1 October and every Thursday thereafter at 0900 in Room GA 13 Hqs. [REDACTED] will be in touch with all CS offices when he has received a notice OTR is preparing on the subject.

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d. Shipment of Household Effects Recently we asked OGC for an opinion on a case where an officer at his own initiative moved his household effects from one city to another in anticipation of retirement a year later. Subsequently he qualified under CIARDS and asked that we reimburse him for the cost of the HHE shipment. OGC held that the claim must be denied. The officer was not then under CIARDS and consequently was not eligible for such a retirement move. Had he been under CIARDS at the time it would have been possible to reimburse him provided a travel order had been issued on the basis that it was to be his retirement move and the time frame is reasonable.

e. "Things to Remember" We have handed to each of you a copy of "Things to Remember in Placing and Administering Personnel Under Cover" which was largely authored by [REDACTED]. Will you please have a look at this series of questions and answers and next week let's discuss whether you think it will be sufficiently useful to your Staff and case officers to warrant printing.

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